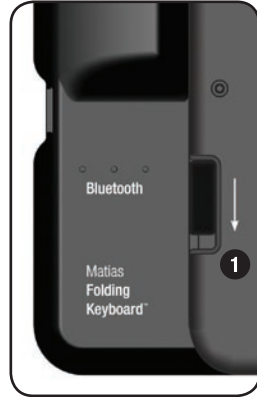# quick setup

❶ Opening & closing the keyboard

To **open**, slide the open switch **down**.
To **close**, fold and press the two ends together.

REMEMBER to turn the keyboard OFF before you close it.
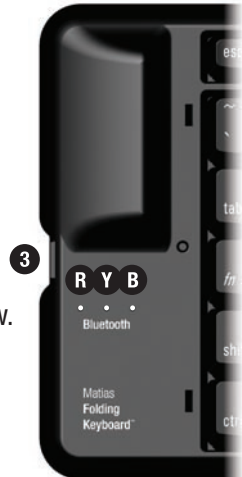
❷ Insert batteries

Batteries are included in the box. The battery compartment is located on the underside of the keyboard.

❸ On/Off Button

Press the **On/Off button** ❸ to turn the keyboard on – the **blue** light **B** flashes.

Press again to turn the keyboard off – the **yellow** light **Y** flashes.

If the **red** light **R** flashes, your batteries are low.

❹ *Bluetooth*® setup

For Windows **Vista** please turn to **page 4**.
For Windows **XP** please turn to **page 13**.

For more information, please visit:

Technical support:
    www.matias.ca/foldingkeyboard/support

Injury prevention and health:
    www.matias.ca/health

Warranty information:

Matias Corporation

129 Rowntree Dairy Road, Unit #20
Vaughan, Ontario, L4L 6E1
Canada

Telephone: 1-905-265-8844
e-mail: info@matias.ca
www.matias.ca

Using the **fn** key

Fn key commands are printed on the keys in *italic*.

The **fn** key works just like Shift or Ctrl.

Hold down fn and then press the key that has the command you want.

Using Caps Lock

To turn Caps Lock on/off, simply hold down the ***fn*** key **❶** and press the **/ ? caps lock** key **❷**:
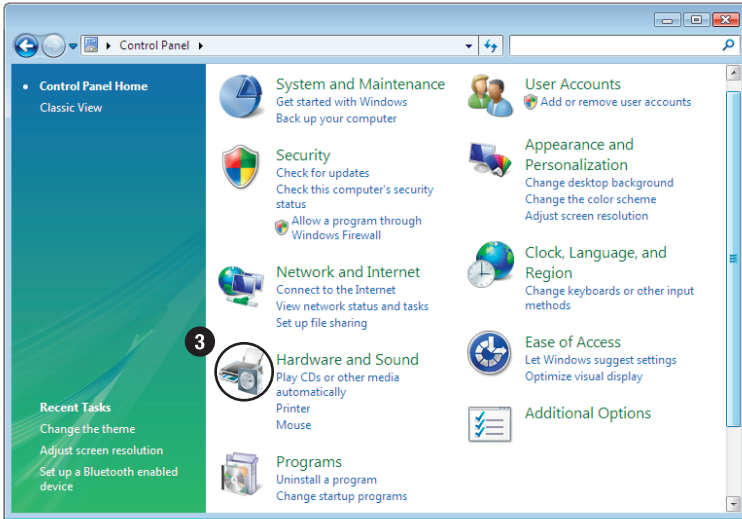
Windows **Vista – *Bluetooth*® Setup Instructions**

1 Click on the **Windows button.**
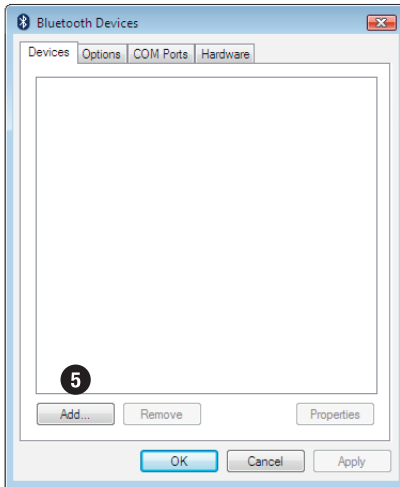
2 Click on **Control panel.**

3 Click on **Hardware and Sound.**

4 Click on **Bluetooth Devices.**

5 Click **Add...**

Bluetooth Devices

Devices | Options | COM Ports | Hardware

5

Add... | Remove | Properties

OK | Cancel | Apply

6 Press the **On/Off button 6** to turn the keyboard **on**.
The **blue** light **B** will flash briefly.

If the **yellow** light **Y** flashes, then press the button again.

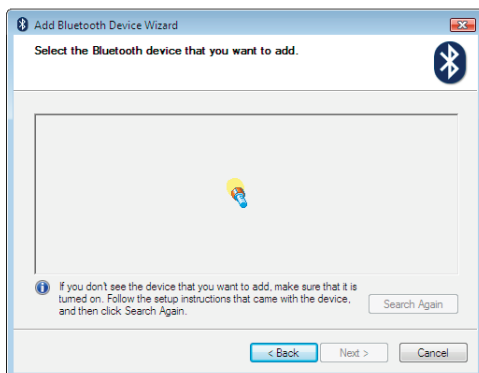If the **red** light **R** flashes or no light flashes, then you need to insert new batteries.

7 With a pen or similar pointed object, press the **pairing button 7** until the **blue** light **B** flashes.
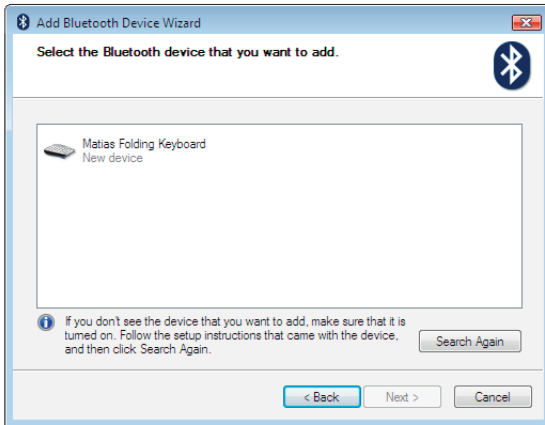
8 Click the check box.

9 Click **Next.**

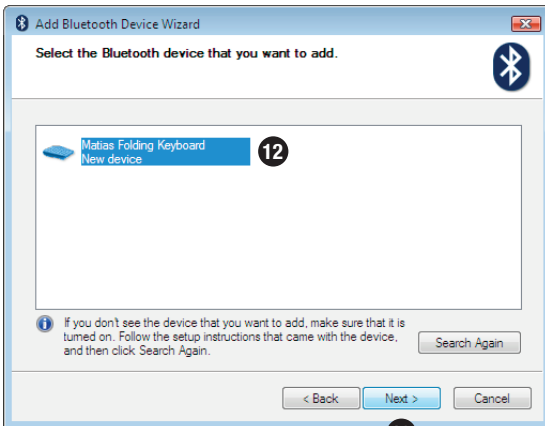**10** An animated flashlight will appear.

11 After a few moments, the keyboard will appear in the window.
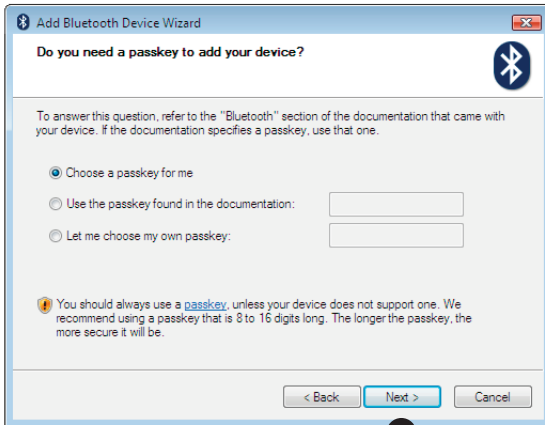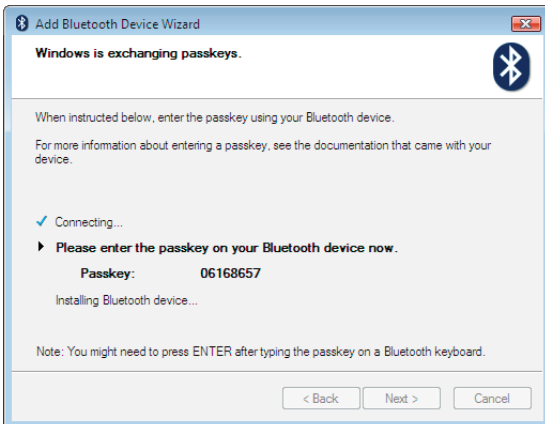

12 Click to select the keyboard.

13 Click **Next**.
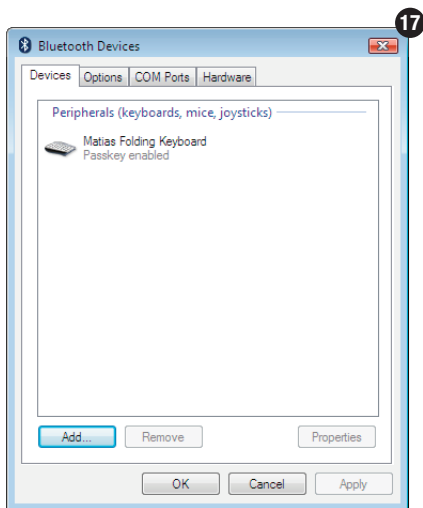
14 Click **Next**.

15 Type the passkey number **shown on your screen** using the keyboard, and then press the **Enter** key on the keyboard.

16 Click **Finish**.

16

17 Click the Close Window button.

17

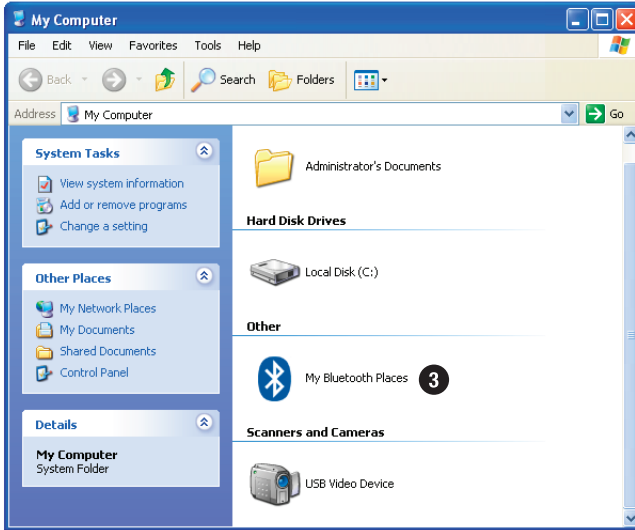**⓲ Setup is complete.**

See **page 3** for more information.

Windows **XP – *Bluetooth*® Setup Instructions**

1 Click on the **Start** button.

2 Click on **My Computer.**

3 Click on **My Bluetooth Places.**

4 Press the **On/Off button** ❹ to turn the keyboard **on**.
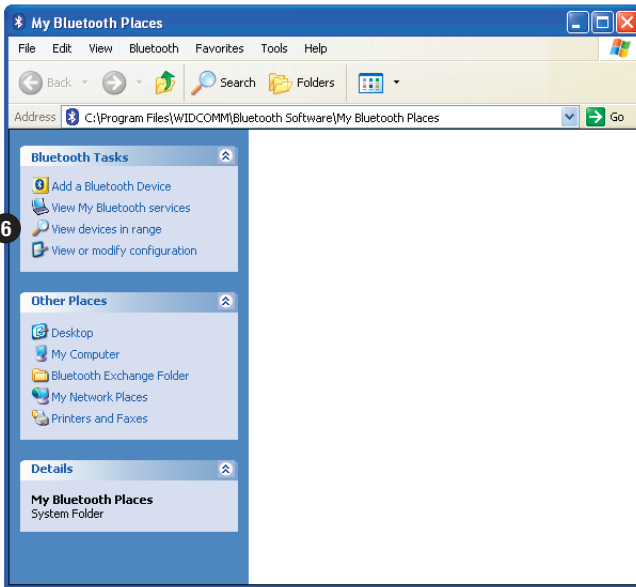The **blue** light Ⓑ will flash briefly.

If the **yellow** light Ⓨ flashes, then press the button again.

If the **red** light Ⓡ flashes or no light flashes, then you need to
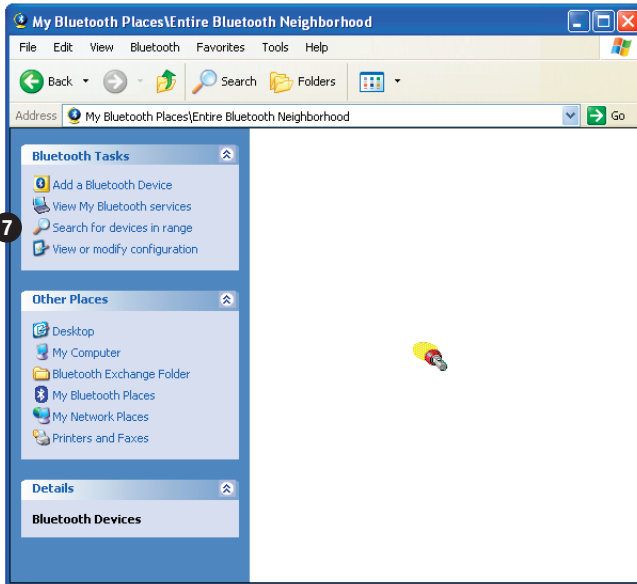insert new batteries.

5 With a pen or similar pointed object, press the **pairing button** ❺
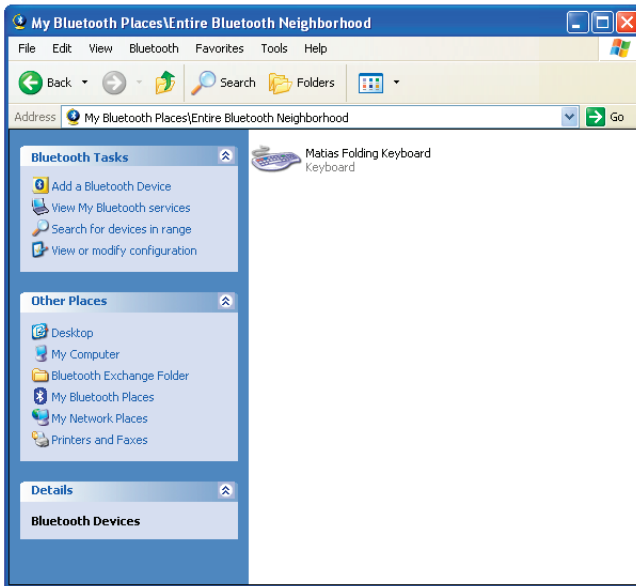until the **blue** light Ⓑ flashes.

6 Click on **View Devices in Range.**

7 Click on **Search for Devices in Range.**
An animated flashlight will appear.

8 After a few moments, the keyboard will appear in the window.

9 Right-click on the keyboard icon, then click on **Connect Device.**
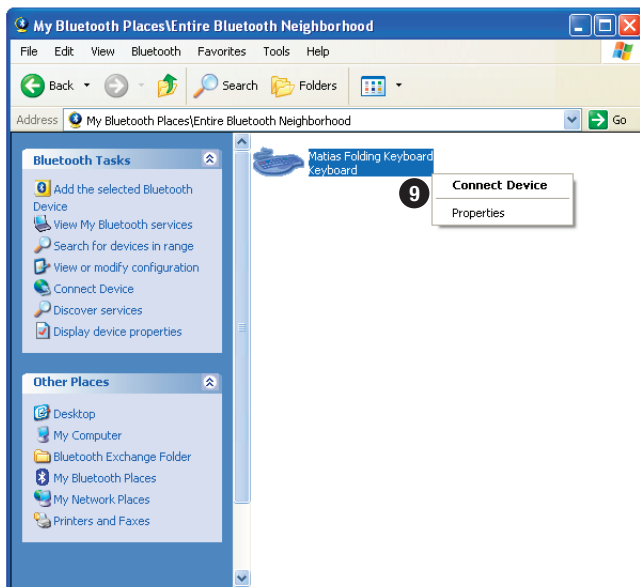
10 Click **Yes.**

11 Type the Bluetooth security code **shown on your screen** using the keyboard, and then press the **Enter** key on the keyboard.

12 Click the Close Window button.

⑬ Setup is complete.

See **page 3** for more information.

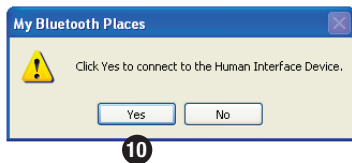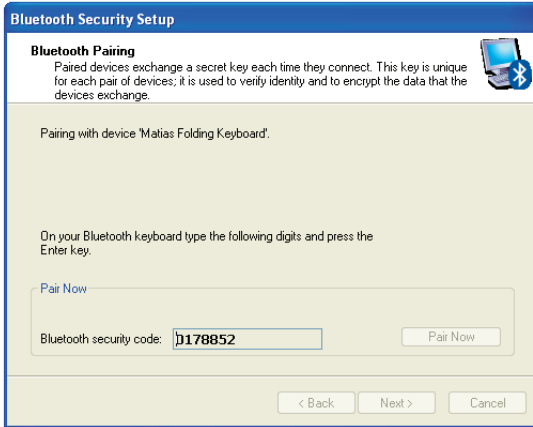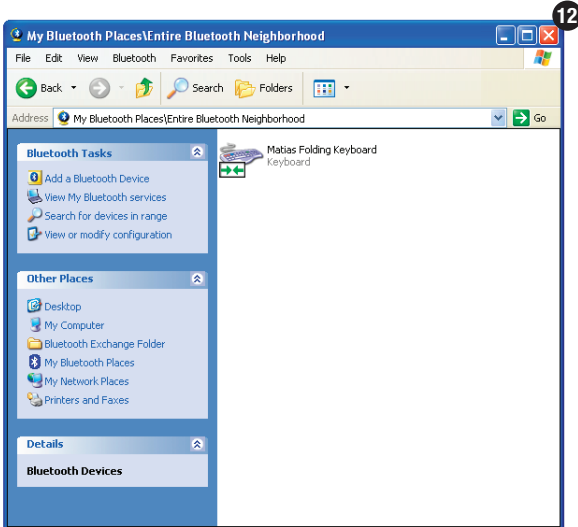# MATIAS FOLDING KEYBOARD LIMITED WARRANTY

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